

Chief of Staff  
Extension and Revitalization  
Mid Winter Convention  
12-13 Jan 2024

Reporting is a little slow for this program and I think it is because Auxiliary Presidents are not sure what to report. The reports for Extension and Revitalization should not include events or donations that can be reported under another program. Many of you are doing reportable stuff without even realizing it. So what can you report for Extension and Revitalization? Here are some ideas:

- Activities that are designed to increase member interest and involvement such as membership appreciation events, sending thinking of you or birthday cards, monthly member birthday celebration.
- Events or activities that are designed to increase membership.
- Activities or events that promote teamwork
- Recognizing member achievements or assistance with Good Job Awards.
- Utilizing the “Building on the VFW Auxiliary Foundation” manual to teach members different aspects of the organization.
- Using the Healthy Auxiliary Toolkit available on the VFW Auxiliary National website which includes a Meeting Checklist, List of To-do items, and a sample meeting agenda.
- Completing required paperwork such as audits, program reports, 990 form, Installation Report.
- Speaking to the leadership of a bachelor VFW post about starting an Auxiliary.

Hopefully we will be instituting a new Auxiliary in February, more to come on that once we have set a date for the institution. Department officers have met with them a couple times to review eligibility and provide training on our programs, leadership positions, and how to run a meeting. It looks very favorable that this Auxiliary will in fact be instituted in February.

Remember, we are here to help you anyway we can but we cannot help you if we do not know there is a problem. Don't wait until the issue has festered beyond help. And of course, there is only so much the Auxiliary can do if the VFW Post is part of the problem yet we will do what we can to assist with those issues.

Kristi Meid  
Dept Chief of Staff